**NPIF Meeting Minutes**

**January 10, 2023, 11:00 – 1:00 PM Eastern – Conference Call**

1. **Attendee Introductions & Agenda Review –** Teresa Patton welcomed everyone and reviewed the agenda
2. **Antitrust Notice** – Teresa Patton read the Antitrust Notice

*Attendees are reminded that participation in industry fora involves the potential for antitrust concerns or risks. To avoid such concerns/risks, participants should not discuss or exchange information on price, costs, business plans, or any other confidential or commercially sensitive topics.*

1. **12/13/2022 Meeting Notes – Review/Approval –** Meeting Minutes were approved

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1. **Sub Team updates**

| **Sub - Committee** | **Updates** | **Next Meeting** |
| --- | --- | --- |
| APT | **Teresa P./John M.** – Teresa P. - No meetings since last NPIF | TBD |
| GUST | **Joy M-C./ Cheryl F.** – Joy M-C. - No meetings since last NPIF | TBD |

1. Change Management Activities

| PIMs Review | | | |
| --- | --- | --- | --- |
| PIM | Description | Discussion | Status |
| 136 | LSMS Performance – Lumen | No update to this PIM | Accepted |
| 144 | Multi-OCN 976 NXX numbers in the NPAC – iconectiv | AI 11082022-02 – iconectiv is working with providers and NANPA on these numbers. iconectiv continues to work with providers and will have an update for the February NPIF meeting | Accepted |
| 146 | Load Testing for TPS increase – GUST | No update to this PIM | Accepted |
| 147 | PAS API Interface Modifications – Somos | Tara F. (Somos) – Somos will have updated WSDL sent to iconectiv by end of January 2023  AI 11082022-03 - iconectiv is investigating internally and plans to have the assessment for the January NPIF meeting.   * LNPA reviewed a document with an update on the Level of Effort for modifying the namespace * LNPA would create an updateable configuration setting * Await updated WSDL for confirmation of the changes before determining next steps * Providers indicated that proposed solution is really good way to implement the change and for iconectiv being practical in their solution. * New AI – iconectiv to review the updated WSDL (once received) and provide feedback | Accepted |
| 148 | LNP Admin Process for SPID Migrations – ATT | No update to this PIM | Accepted |
| 149 | LSMS Internal Create Download Reason – 10X People | AI 11082022-01 – 10X People is working with their users on use cases.   * One of 10X People’s customers has developed a work around and 10X People indicated they should have an update later this month | Accepted |
| 150 | End Support for Fax – iconectiv | No update on this PIM | Accepted |

| Change Order Review | | | |
| --- | --- | --- | --- |
| CO # | Description | Discussion | Status |
| 556 | New SV Download Reason – 10X People | No additional information on this CO. It is scheduled for implementation in R5.1.1 | Requested |
| 557 | SPID Level Outbound Flow Control Tunables – iconectiv | No additional information on this CO. It is scheduled for implementation in R5.1.1 | Requested |
| 561 | Portable NPA-NXX Past Effective Date Validation - iconectiv | No update on this CO | Requested |
| 562 | Check for Associated -Xs When Deleting an SP - iconectiv | No update on this CO | Requested |
| 563 | End Support for Fax - iconectiv | No update on this CO | Open |
| TBD | FRS – Appendix G – Deleted Requirements - Doc Only | This CO was reviewed, accepted and assigned #564.  iconectiv to make updates to the FRS in track changes mode for review at future NPIF meeting | Open |

| Best Practice Review | | | |
| --- | --- | --- | --- |
| BP # | Description | Discussion | Status |
| 035 | Deleted – Abandoned Ports | 12132022-06 - AT&T to review BP 035 – Abandoned Port process   * This is being investigated and will remain as an open item on the agenda | In Progress |
| 060 | Impact to the Porting Process of SP Assigned Pass Code PINs to End Users | 12132022-02 - Deb T. (Verizon) – To propose wording modifications for BP 060.   * A draft of the proposed wording was sent out to the NPIF distro on 12/21/22. * Deb T. (Verizon) reviewed the proposed language. * There was no opposition to adding the proposed language to BP 060 * CMA to post a clean version of the accepted BP to the website | Completed |
| 061 | Additional Permitted use of Conflict Cause Value 51 | 12132022-03 - Deb T. (Verizon) – To propose wording modifications for BP 061   * A draft of the proposed wording was sent out to the NPIF distro on 12/21/22. * Deb T. (Verizon) reviewed the proposed language. * Are there other references to Cause Code 51 that may conflict with the use of this cause code * New AI – Verizon to determine what other documentation needs to be updated to support the use of Cause Code 51 for the purpose identified in BP 061 * New AI – SPs to consider impacts of using Cause Code 51 for the purpose identified in BP 061 * This BP will remain open for further discussion | In Progress |
| 065 | LSR SUPPs, Expedites, Due Date Changes (\*) | 12132022-04 - Kim I./Shawyna H. - to propose wording modifications for BP 065   * AI remains open to allow providers time to review this item * CMA to add proposed wording to updated format version of BP 065 and send to NPIF distribution | In Progress |
| 066 | Master billing accounts and the impact to the End User's ability to port in one day (\*) | CMA to accept format changes to BP 066 and post a clean copy to the website | Complete |
| 067 | Processing Interval for Simple, Non-Simple, Porting Project and Customer Service Records (CSR) (\*) | 12132022-05 - SPs to review wording on BP 067 to determine if changes are required   * Suggestion was made to modify the FOC return interval on non-simple ports from 24 hours to 48 hours * SPs were asked to consider modifying FOC return interval on non-simple ports | In Progress |
| 069 | Large Port Notifications | No changes were recommended to this BP  CMA to accept changes and post clean copy to website | Complete |
| 070 | Required information for Customer Service Record (CSR) requests | Put BP in new format and check link | In Progress |
| 071 | Wireless Reseller Port Out Validation Requirements | Put BP in new format  Add wording to bottom of BP stating “See Also BP 060 with regard to end user provided password” | In Progress |
| 072 | Service Provider E-Mail Guidelines | Put BP in new format and check links  Bob B. (Syniverse) will check with his internal team regarding wording in this BP | In Progress |
| 074 | Retry Timers and Intervals | Put BP in new format and remove link | In Progress |

1. **Action Item Review**

| Action Items | | | |
| --- | --- | --- | --- |
| AI # | Description | Discussion | Status |
| 11082022-01 | 10X People to add some additional info/use cases to PIM 149 | * One of 10X People’s customers has developed a work around and 10X People indicated they should have an update later this month * This AI remains open | Open |
| 11082022-02 | LNPA to reach out to the SPs and work with Pooling Administrator to determine if these Pooled 976 NPA-NXXs can be removed from the NPA | * iconectiv is working with providers and NANPA on these numbers. Anticipate having an update for the February NPIF meeting * This AI remains open | Open |
| 11082022-03 | iconectiv to determine the level of effort to make a change to the namespace or possibly support both namespaces after delivery and review of WSDL | * LNPA reviewed a document with an update on the Level of Effort for modifying the namespace - LNPA would create an updateable configuration setting * This AI is now closed | Closed |
| 12132022-01 | iconectiv to draft a Doc Only CO to update the FRS – Appendix G – Deleted Requirements with the proposed new table | * Draft CO was reviewed by iconectiv * This AI is now closed | Closed |
| 12132022-02 | Deb T. (Verizon) – Propose wording modifications for BP 060 | * There was no opposition to adding the proposed language * This AI is now closed | Closed |
| 12132022-03 | Deb T. (Verizon) – Propose wording modifications for BP 061 | * Proposed wording for BP 061 was reviewed, and this AI is now closed. However, new AIs associated with this BP were opened (see new AIs below for details) | Closed |
| 12132022-04 | Kim I. (Allstream)/Shawyna H. (AT&T) - Propose wording modifications for BP 065 | * Proposed wording was provided to NPIF chairpersons and will be sent to NPIF distribution for their consideration * CMA to add proposed language to new reformatted version of BP 065 and send to NPIF distribution * This AI remains open to allow providers time to review this item | Open |
| 12132022-05 | SPs to review wording on BP 067 to determine if changes are required | * This AI remains open for SPs to consider modification of FOC return interval on non-simple ports from 24 hour to 48 hours | Open |
| 12132022-06 | AT&T to review BP 035 – Abandoned Port process | * This is being investigated and will remain as an open item on the agenda | Open |
| 12132022-07 | CMA to review docs on website that are in .pdf or zip format and provide a plan to update/replace those documents with Word (.docx) versions | * CMA provided an update on the plan for this item. * This AI is now closed but an item will be added to future meeting agendas for CMA to provide updates on website meeting minutes document replacement project | Closed |
| New | iconectiv to review the updated WSDL (once received) and provide feedback |  | Open |
| New | Verizon to determine what other documentation needs to be updated to support the use of Cause Code 51 for the purpose identified in BP 061 |  | Open |
| New | SPs to consider impacts of using Cause Code 51 for the purpose identified in BP 061 |  |  |

1. **Unfinished/New Business**

* Website Migration Update – Michael D. (CMA) gave an update on the public website migration – iconectiv continues to test, work with their vendor on the website migration and should have a new migration schedule by the February NPIF meeting
* Record Growth Summary – Michael D. (CMA) presented an update on the record growth



1. **2023 Meeting Schedule**

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| --- | --- | --- |
| **Date(s)** | **Time** | **Location** |
| February 8th | 11-2 Eastern (shortened to 3 hours @ January 10, 2023, NPIF meeting) | Teleconference |
| March 7th | 11-1 Eastern | Teleconference |

1. **Meeting Attendees**

| **IP/Phone** | **Name** | **Company** |
| --- | --- | --- |
| Phone | John Nakamura | 10xPeople |
| Phone | Kim Isaacs | Allstream |
| Phone | Lea Espy | ATL |
| Phone | Shawyna Hanes | AT&T |
| Phone | Teresa Patton (Tri-chair) | AT&T |
| Phone | Joy McConnell-Couch | CenturyLink/Lumen |
| Phone | Bryan Medina | Comcast |
| Phone | Dan Bowlin | Dish Wireless |
| Phone | Amissa Webster | Dish Wireless |
| Phone | Diane Alexenberg | Dish Wireless |
| Phone | Kathy Rogers | Dish Wireless |
| Phone | Melinda Yost | Dish Wireless |
| Phone | Sherri Pressler | Frontier |
| Phone | Carolyn Knight | iconectiv |
| Phone | Cathy McMahon | iconectiv |
| Phone | Matt Timmermann | iconectiv |
| Phone | Michael Doherty | iconectiv |
| Phone | Steve Koch | iconectiv |
| Phone | Bridgette Alexander | JSITel |
| Phone | Jim Kientz | Neustar |
| Phone | Cheryl Fullerton | Sinch |
| Phone | Tara Farquhar | Somos / NANPA |
| Phone | Bob Bruce | Syniverse |
| Phone | Trinh Drummer | Syniverse |
| Phone | Bale Pathman | Verizon Wireless |
| Phone | Deborah Tucker (Tri-chair) | Verizon Wireless |