**NPIF – *Service Outage Support (SOS) Sub Team***

Meeting Notes

#### Monday, April, 4th, 2022 4:00 PM – 5:00 PM (Eastern Time Zone)

**Chairpersons:**

*Lisa Marie Maxson (10X People),* Cheryl Fullerton *(Inteliquent)*

**Meeting Attendance** *– 14 Participants*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name** | **Company** |  | **Name** | **Company** |
| X | John Nakamura | 10xPeople | X | Doug Babcock | iconectiv |
| X | Lisa Marie Maxson | 10xPeople | X | Matt Timmermann | iconectiv |
| X | Renee Dillion | AT&T | X | Michael Doherty | iconectiv |
| X | Shawyna Hanes | AT&T | X | Steve Koch | iconectiv |
|  | Sara Cleland | ATL | X | Cheryl Fullerton | Inteliquent |
|  | Hannah Macchioni | Bandwidth | X | Joy McConnell-Couch | Lumen |
| X | Amanda Merritt | Bandwidth |  | Sarah Halko | Telynx |
| X | Danielle Williams | Bandwidth |  | Deborah Tucker (*Tri-chair)* | Verizon Wireless |
| X | Randee Ryan *(Tri-chair)* | Comcast |  |  |  |
| X | Sheri Pressler | Frontier |  |  |  |
|  | Deb Lasher | iconectiv |  |  |  |

**Meeting Agenda**

* Review of ATIS NGIIF Referral Letter
* Action Items Review

**Meeting Discussions**

* **Referral Letter Review**
	+ The referral letter was reviewed with some clarifications made to the text
	+ The group agreed on the document’s contents
	+ The referral letter will be sent to the NPIF for forwarding to the ATIS NGIIF

**Action Item Review**

* **SOS 03212022-01** – Lisa Marie Maxson and Michael Doherty to reach out to Sarah Halko about NGIIF support **- CLOSED**

**Next Meeting Discussions:**

* TBD Based on NGIIF Response.

**Open Action Items:**

* None Open

**Next Meeting:**

* Planned - April 18th, 2022, 4:00-5:00 ET