# ATTENDANCE:

No Highlight – Attended on both days

Green – Attended on Day 1

Yellow - Attended on Day 2

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Company** | **Name** | **Company** |
| Jim Grasser | Cingular | Jennifer Goree | ALLTEL |
| Scotty Parish | ALLTEL | H.L. Gowda | AT&T |
| Anne Cummins | AT&T | Ron Stutheit | Evolving Systems |
| Gene Johnston | NeuStar | Marcel Champagne | NeuStar |
| Chris Bowe | NEXTEL | Wylie Burt | OnStar |
| Jeff Adrian | Sprint PCS | Rick Dressner | Sprint PCS |
| John Malyar | Telcordia | Arlene de Leon | TeleCorp PCS |
| Jan Spitzer | Qwest Wireless | Liz Coakley | SBC |
| Charlotte Holden | U.S. Cellular | Chuck Bohl | U.S. Cellular |
| Chris Duckette-Brown | Verizon | Yvette Bryant | Verizon |
| Dana Smith | Verizon | Janet Kostka | U.S. Cellular |
|  |  |  |  |
| Kathleen Tedrick | Sprint  | Janet Bishop | AT&T |
| Susan Sill | AT&T | Ron Wuesthoff | AT&T |
| Stephen A. Sanches | AT&T | Robert Jones | U.S. Cellular |
| Suzanne Stelmock | LTC International | Rick Jones | NENA |
| Marlene Nolan | U.S. Cellular | Meredith Cummings | NEXTEL |
| Paula Russ | Nightfire Software | Chris Joul | Voicestream |
| Steve Radecki | OnStar | Wendy Peterson | Airadigm |
| Bill Minch | Independent Consultant |  |  |
|  |  |  |  |
| Maggie Lee | VeriSign | Anna Miller | Voicestream |
| Joel Harstein | U.S. Cellular | Rob Smith | TSI |
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| **Participants via the Conference Bridge:** |  |  |
| Jaci Daniel | ALLTEL | Dave Garner | Qwest |
| Jean Anthony | Telecom Software |  |  |
| Angie Sanderford | Qwest | Mary Briend | Sprint |
| Melissa Flicek | NEXTEL Partners | Ron Steen | BellSouth |
| Charlie Case | ALLTEL | Dean Polkow | Rural Cellular Corporation |
| Adam Newman | Telecordia | Dave Cochran | Bell South |
|  |  |  |  |
| LouAnne Pack | NEXTEL | Jason Lee | WorldCom |
|  |  |  |  |

# MEETING MINUTES FROM DAY #1 (7/08/02)

1. **Introductions and Agenda Review**

Gave introductions and reviewed the July agenda

1. **Approve Minutes from June**
	1. Page 5 – Action Items with Dave should be changed to a Note (i.e. should read as WLN service providers). Strike the note.
	2. Page 3 – No commitment from the BellSouth INC rep. Ron Steen will work with the INC rep to get it approved.
	3. Page 3 – Rick Dressner, first action item, Rick says this is not going to happen, this is not an action item. Up to the originating service provider. Delete this action item.
	4. Item E and item F have the same title, Jaci to correct.
	5. Page 8 – Work is going on in the LNPA group. There will be not action items to be reported back to WNPO immediately since this is covered in LNPA meetings.
2. **Brief Introduction of New Business Items**
	1. NENA contribution
3. WLS to WLN carriers need to ensure that the NPDI field has been populated with VALUE C. Should be required for a WLS carrier to populate the indicator for a WL to WLS port. (refer to section III Recommendation of contribution form).

**Action Item:** Jim to look up the new field for the LSOG7 to compare to a field mentioned that NENA is not aware of.

**Action Item:** Jim to get a copy of the Verizon contribution that was final in May.

1. Jim’s findings: practice 74 ?? is the only option WLS would use; it is only the resellers that will use value E. Closed out in OBF? 74, will be finalized I 79. (Reserved indicators?)
	1. Trouble reporting contributions from Jaci Daniel
2. Proposal made to post new trouble reports and resolved trouble reports onto a web site. By using this tracking method the industry could develop a PIM.
3. The trouble reporting should be updated by anyone who has reported trouble.
4. Spreadsheet format will be used during testing and after WNP implementation, i.e. 11/24/02.

**Action Item:** Add “Date”, “Time Zone”, “NPAC/NPAC Region”, “SPID/OCN” and “Time” to the trouble-reporting tool for both problem discovery and resolution..

**Action Item:** Group to forward Jim Grasser thoughts and input of problem types and any additional fields.

**Action Item:** Jaci Daniel/Jennifer Goree to add the validations/drop down boxes, recommended fields and other relevant information/recommendations.

* 1. Type 1 Number migration update
1. Ron Steen – No substancial change. Reporting to NANC that the LNPA WG has approved the document. A contribution has been forwarded to INC to discuss Type 1 migrations.

It was noted that participation in the migration of Type 1 numbers is voluntary.

* 1. Code Opening Schedule update – Jim Grasser
1. Discussed suspended NPA’s still being in the LERG. NPAC representative explained that In the case of a code suspension, there could be a notation in the footnotes/note section of the LERG indicating that NPA is suspended.
2. We will proceed with NPA groups 8-10 notification date of August.

**Action Item:** Each company is to send Telcordia (Adam Newman) a fresh list of OCN’s.

1. Define porting activities during maintenance window – this is regarding PIM2
2. Due to porting activities taking place during the service provider maintenance window timeframe the system is bogged down, unable to catch up and perform necessary activities.
3. SP will be able to perform queries during the Service Provider Maintenance window.
4. SP will be unable to make changes, deletions, additions and modifications during the maintenance window time period at the NPAC.

**Action Item:** WNPO needs to further define the activities involved for porting activities regarding NPAC (i.e. SOA/ICP tasks).

**Action Item:** Jim to communicate to the LNPA working group that the WNPO would like to see the new wording to the associated PIM. WNPO is okay with the intent of the approach but would like to see the approach used for audits and if there is the potential of the NPAC maintenance window being changed.

1. **Wireless Reseller Flows - 10:15 AM**
	1. Review Draft Flows & Narratives for Option B in the NANC Format - Rick Dressner
2. WC flow – changed to WPRR and WPRR Information rather than Ordering WPRR and Porting WPRR; revamped narrative.
3. WC flow and narrative complete.
4. Referencing June’s minutes- D.1.d, reseller flow will reference Confirmed WPR.
5. WD flow – reworked this process flow to be more compehensive and inclusive of the providers tasks (NNSP, ONSP, NLSP, OLSP), changed WPR to”WPR or WPR Information”; revamped narrative
6. Added to WD flow additional steps/decision trees to identify path taken for instances when the ONSP and NNSP being the same entity coordinating porting activities for 2 of their resellers.
7. WE flow – changed WPR to “WPR or WPR information”; revamped narrative
8. WE flow and narrative complete.

**Action Item:** Rick to forward the reformatted reseller flow to Jim Monday evening.

**Action Item:** Jim to forward out the reseller revisions to WNPO Distribution

**Decision:** Present Reseller flows to LNPWG during Wednesday’s meeting. Discussion/questions regarding flow integration should be addressed during the August meeting.

**Action Item:** Jim to make request to LNPA to discuss PIMs during the Thursday meeting to accommodate other scheduled meetings

* 1. Review Appendix A from June meeting minutes – Jaci Daniel
1. Reviewed Roles and Responsibilities contribution I
2. incorporated those tasks that proved to be beneficial in providing clarity to the Reseller flows and narratives

**Decision:** The Roles & Responsibilities will not be included as an Appendix to the Reseller Flows.

1. **WTSC Discussions**
	1. Testing Schedule Updates
2. Testing will take about 6 weeks.
3. FOC is a manual process for WLS to WLS, so for testing purposes the FOC is a 24-hour time period.

**Action Item:** Jim Grasser to forward to WNPO Distribution the latest testing timeline.

* 1. Plans for Intercarrier Test in Las Vegas
1. Las Vegas MSA is the only agreed IC testing
2. Testing include Cingular, Verizon, Sprint PCS, AWS, and Sprint LTD.
3. Testing is to begin 7/15. **(Testing to take about 6 weeks to complete)**
4. Presented Las Vegas testing timeline and explained the flow of the timeline.
5. 3 ported numbers per carrier will be tested in the Las Vegas MSA
6. Testing should be complete 8/31

**Action Item:** Mark Wood will keep WNPO abreast of the testing activities, slippage in the timeline, etc.

* 1. Other updates/issues
1. There are no current plans to test mechanized porting requests during the Las Vegas testing
2. Next market for test may be Orlando. This MAY be the first mechanized testing between the carriers.
3. It is undetermined at this time if a mechanized testing MSA will push the testing time line beyond 6 weeks.
4. **NeuStar Report**
	1. NPAC 3.1 Rollout Schedule
5. Last region is online, all 7 regions are up and running.
	1. Turn-up Testing Updates (Totals)
6. No status changes
7. 31 known WLS providers assigned/signed agreements with the NPAC
8. About 6 mechanized carriers have completed testing
9. Primary Chicago NPAC is moving to Sterling, back up NPAC is moving to Charlotte

**Action Item:** Gene Johnston to discuss with LNPA WG the request for implementation date for SPID conversion and then to identify WLN and WLS impacts to the NPAC.

1. **Wireline Test Numbers Matrix**
	1. Landline carriers to provide a ported test number and a non-ported test number per Top 100 MSA/CMSA. Calls to complete, preferably to a recording.
2. Heard from only 2 WLN companies
3. Qwest sent test numbers
	1. LNPA WG was requested to provide input to a WNPO matrix for landline test numbers.
4. **Wireline Implementation**
	1. LSOG versions
5. Most companies are using LSOG 5, migrating to or using fields from LSOG5 in an LSOG4 version.
6. Researching web based training as an option. This will help identify the required fields and the default value for those fields that are unable to be populated.
7. **Monday at 4:30pm local time - Review New Actions Identified During the Meeting**

# MEETING MINUTES FROM DAY #2 (7/09/02)

##### Unscheduled Business

1. MOC (MBI Oversight Council) meeting held 6/26 and 6/27
2. Developed MOC operational procedures, chair responsibilities and revised guidelines.
3. Elected co-chair positions
* Jeanne Manis – 2 year co-chair
* Jennifer Goree – 1 year co-chair
* NCS Pearson – secretary
1. Guidelines, Operating Procedures and Meeting minutes can be found on the MBI Administrators web sites ( [www.mbiadmin.com](http://www.mbiadmin.com) )
2. **Update from Rick Jones – NENA WNP WG**
3. Meeting held with NCS Pearson and NeuStar regarding PSAPs
4. The working group will be meeting next week to discuss what will be delivered on unregistered phones
5. NENA needs to know if they will be utilizing MINs iin order to know what path to proceed
6. **Re-Homing of Wireless Codes in an LNP Environment**
	1. Action item from Charlotte Holden and Rick Dressner from December 2001

and January 2002 meetings

1. Discussed who should own Re-Homing action item, new owner undetermined

b) Thorough discussion to take place at August WNPO

1. **Handsets (anti-trust issue?) – Anna Miller -- open issue from last year**

1) Anna Miller confirmed that discussion of handset issues is an anti-trust issue.

1. **Finalize Implementation Guideline/Narrative Update for NANC (Promptly at 3:00pm local)**
	1. The Narrative was updated with current information.
	2. The timeline was unchanged.
2. **4:00pm Tuesday**
3. Review New Action Items Identified During the Day’s Meeting

Review Action Items & Issues List

Review Agenda for Next Month

Review Items to be Reported to NANC

Items will be discussed in the order as they appear in the agenda. Items not discussed will be carried over to next month’s agenda.

**Remember:** To subscribe to the WNPO minutes, send an e-mail to majordomo@telecomse.com and in the body write <subscribe wireless\_ops>.

**Future meetings:**

WNPO Dates: Location & Host:

August 12 – 13 Vancover, BC - Canadian Consortium

September 16 – 17 Baltimore, MD - Verizon

October 14 – 15 Denver, CO - ESI

November 11 – 12 Atlanta - Cox Communications

December 9 – 10 Nextel Partners – Las Vegas