Fall Out Reduction Team (FORT) – May 7, 2004

**Co-Chairs:** Craig Bartell, Frank Reed, and Sheena Strickland.

**Invitees:** FORT Distribution List

**Attendees:** Brad Braughton, Cheryl Gordon, Craig Bartell, Dan Deneweth, Dave Murphey, Deb Stevens, Debbie Veasey, Frank Reed, Kathrine Hitz, Loni Keck, Lori Hetes, Mark Lancaster, Paul Smith, Priscilla Craig, Sheena Strickland, Steve Meagee, Sue Tiffany, Susan Ortega, Tana Henson, Tim Waters.

**Documentation:** FORT documentation is stored at [www.npac.com](http://www.npac.com). The FORT documents area can be reached the "Wireless" button, then select “FORT”.

**Issues Update**

* **Minutes from April 23, 2004 were accepted.**
  + No updates from revised version.
* **Issue #11: Multiple FAX Numbers Inhibit FAX Automation**
  + There is ongoing work with at least one vendor. Completion of this work should allow for closure of this issue.
  + The issue will be put in pending closure.
* **Issue #13: Port Requests Sent to Wrong Carrier**
  + Some carriers are exchanging error messages to help identify the cause and prevent some of the requests that are being sent to the wrong carrier.
  + Sharing this information has helped reduce this issue with some carriers.
* **Issue #14: Incomplete Port Requests**
  + This continues to be a problem for some carriers, however, there has been a reduction in incomplete port requests.
  + There was a suggestion that when incomplete port requests are received that the sending carrier be notified and the incomplete port request be shared. Some carriers have found this information helpful in reducing incomplete port requests.
* **Issue #15: Unique Port Request Number**
  + OBF has discussed a method of generating unique port requests numbers in OBF Issue 2716.
  + The OBF method includes:
    - 4 digits for the NNSP
    - 1 digit for the ICP host ID number
    - 2 digits for the last two digits of the year
    - 3 digits for the Julian date
    - 6 unique alpha-numeric digits
* **New Business: NANC Report**
  + Sue Tiffany, WNPO Co-Chair, will be reporting the FORT issues to NANC at the next NANC meeting.
* **Trading Partner Profiles (TPP)**
  + A question was asked if there is a central location to store TPP from multiple carriers.
  + One suggestion was to use the NIIF contact list.
    - There is a section in the NIIF contact list to put a link to business rules.
    - The NIIF contact list is password protected.
    - To obtain a password and view the list, use the following link: <http://www.atis.org/atis/clc/NIIF/cscdlnp.htm>

**Action Items**

* Next call May 21, 2004 at 10:00am Central Time.
  + 816-650-7804 or 866-846-6195 PIN 74943
* Metrics call. There is a 1 hour call to discuss this on Tuesday, May 11, 2004 at 3:00pm Central time. The call in number is 816-650-7819 / 866-860-0517 PIN 5593152# Sue Tiffany (Sprint) will facilitate the call.

**Distribution List**

To subscribe or unsubscribe to the FORT distribution list, visit: http://lists.neustar.biz/mailman/listinfo.cgi

Select "FORT" to be added or removed from the list.

**PLEASE ADVISE OF ANY ERRORS OR OMMISSIONS**