|  |  |  |  |
| --- | --- | --- | --- |
| **Prepared By :** | Teresa Patton | **Phone #:** | 972-907-6997 |
| **Date Created:** | 07/24/02 |  |  |
| **Last Updated By:** | Teresa Patton | **Last Updated Date:** | 7/24/02 |
|  |  |  |  |

|  |  |
| --- | --- |
| Meeting Title: | **WTSC KICK-OFF MEETING**  |
| Meeting Date: | 02/01/07 | Next Meeting Date: | 02/20/07 |
| Attendees: | Joe Cudo, Deb Tucker, Chris Elijah, Doug Babcock, Kathy McGill, Lavinia Rotaru, Anh Nguyen, Adele Johnson, Mohamed Samater, Jason Kempson |
| Unable to Attend: | Mubeen Saifullah, Jessica Tinker |
| **Conducted by:** | Teresa Patton, Mohamed Samater | **Recorded by:** | Teresa Patton |
|  |  |  |  |

|  |
| --- |
| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
|  | Review test plan and come prepared to discuss changes | OPEN | Everyone | 2/20/07 |  |
|  | Gather testing timeframes | OPEN | Everyone |  |  |
|  | Send meeting notice for 2nd meeting | Complete | Teresa Patton | 2/1/07 | 2/1/07 |
|  | Provide Lessons Learned Documentation | Complete | Sprint/Nextel | 2/1/07 | 2/1/07 |
|  | Provide WICIS 3.1 changes documentation | Complete | Sprint/Nextel & Syniverse | 2/1/07 | 2/1/07 |

|  |
| --- |
| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

* **Test Plan Revisions**
* The committee agreed that the test plan needs to be reviewed.
* This document will be the main focus of the next committee meeting.
* Everyone is asked to go through this document prior to the meeting and be prepared to discuss what changes may need to be made and what additions are required to support 3.1 testing
* **WICIS 3.1 Changes**
* The following items are included in the changes to WICIS 3.1, when reviewing the test plan these items need to be considered.
* SSN – Social Security Number will be sent with the first five digits containing only 0’s.
* DDD\_T – The Desired Due Date and Time can be no more than 90 days in the future.
* ICP Timer will no longer be reset for requests receiving Delayed responses
* SUP 2 (Due Date and Time Change) can no longer be sent until a confirm response has been received
* **Test Schedule**
* A brief discussion took place regarding when the ICP vendors and wireless carriers will be available for testing.
* The following dates/timeframes are tentative at this point:
* Vendor to Vendor Testing Schedule
* Syniverse to Verisign – Late March
* Syniverse to Neustar – August
* Neustar to Verisign - ??
* Carrier to Carrier Testing Availability
* Sprint/Nextel – End of June/July
* T-Mobile – April/May
* Cingular – Late May/June
* **Contact Matrix**
* Asked committee participants to review contact matrix and provide any changes/updates to Teresa
* **Upcoming Meetings**
* Discussed what additional meetings and if any face to face meetings need to be scheduled
* Next meeting was scheduled for February 20th and will be a conference call
* Follow-Up meetings will be discussed and determined on this call
* Face To Face meetings
* Several participants indicated that they may not be available for travel
* Several participants indicated that they already attend the LNPA meetings face to face and would be open to adding a WTSC meeting onto an already scheduled LNPA meeting
* Will possibly look at the July LNPA meeting for the 1st face to face WTSC meeting