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| **Prepared By :** | Mohamed Samater | **Phone #:** | 206-384-1669 |
| **Date Created:** | 09/20/2008 |  |  |
| **Last Updated By:** | Mohamed Samater | **Last Updated Date:** | 09/20/2008 |
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| Meeting Title: | **WTSC MEETING MINUTES** |
| Meeting Date: | 09/20/2008 | Next Meeting Date: | TBD  |
| Attendees:  | Teresa Patton , Chip Nelson, Mohamed Samater, David Lund, Mathew Timmermann, Jessica Tinker, Mubeen Saifulah,  |
| **Conducted by:** | Teresa Patton, Mohamed Samater | **Recorded by:** | Mohamed Samater |
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| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
|  | Both industry carriers and vendors that are participating in the WICIS 4.0 flash-cut release are asked to send their contact information to Teresa Patton. This is the contact resource that should be contacted on the deployment night for escalation purposes.  | **CLOSED** | Carriers and Vendors | 08/22/08 | 09/03/08 |
|  | Provide information and updated status’ on issues identified during testing | **CLOSED** | All Carriers | 09/30/08 | 09/30/08 |

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| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

* The subcommittee discussed and finalized the attached Lessons Learned from WICIS 4.0.0:



THANK YOU everyone for your participation at the WTSC to ensure both WICIS 3.1 and 4.0 successful testing and implementation.