|  |  |  |  |
| --- | --- | --- | --- |
| **Prepared By :** | Teresa Patton | **Phone #:** | 972-907-6997 |
| **Date Created:** | 5/22/2009 |  |  |
| **Last Updated By:** | Teresa Patton | **Last Updated Date:** | 5/22/2009 |

Meeting Title: Out of the Box – First meeting

Meeting Date: May 22, 2009 Next Meeting Date: TBD

Attendees: Mark Lancaster (AT&T), Tracey Guidotti (AT&T), Jim Rooks (Neustar), Bill Reidway (Neustar), Mohamed Samater (T-Mobile), Bob Bruce (Syniverse), Greg Council (Evolving Systems), Lavinia Rotaru (Sprint), Mubeen Saifullah (Neustar), Steve Addicks (Neustar), Pat White (Telcordia), Paul Lagattuta (Neustar), Linda Peterman (One Communications), Steve Farnsworth (Evolving Systems)

|  |  |
| --- | --- |
| **Conducted by**: Teresa Patton | **Recorded By**: Teresa Patton |

|  |
| --- |
| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
| 1 | Interested members are asked to select one of the ideas listed below to work with a smaller group to begin the initial discovery/definition phase. Email your interest to Teresa Patton. | Assigned | Committee | 5/27/09 |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

|  |
| --- |
| Decisions |
| Decision # | Description | Status | Target Date | Actual Date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

|  |
| --- |
| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

**Reviewed & Agreed on Committee Purpose:**

Come up with one or two solution proposals that are different than simply modifying and utilizing the LSR and WICIS processes.

Define pro’s/con’s of the selected solution(s)

Map the proposed process flows out and provide detailed examples of how the solution would work

Determine how to move from simple to complex with each solution

Need to define the requirements – including what type of systems/processes that will need to be in place to support each proposed solution.

Simple vs Non-Simple – do we have to manage 2 different processes long term? Comments were that initial goal is to solve simple but allow for the expansion to include complex down the road.

**Why is a new process/solution needed?**

The committee agreed that an understanding of why completing a simple port within the 24 hrs/1 business day timeframe is not possible under the processes in place today. The following items were listed as possible reasons:

* Lack of standardization across all carriers and the cost/overhead of maintaining rules for each carrier trading with every other carrier. (Losing carrier gets to define the “how” or “what” process is used for the winning carrier to take the number).
* There are multiple processes (Intercarrier process and NPAC involved in completing a port).
* No challenge to carriers to have to support this timeframe in the past
* Some carriers still require manual processing. Also the issue of requiring a CSR to be pulled
* Tying of the service to a fixed location requiring personnel, DA services, 911 etc

**Brainstorming Ideas:**

1. Establish 1 or more clearinghouses/service bureaus that take the agreed upon standardized messages and convert them to whatever an individual carrier requires to complete a simple port.
2. Enhance NPAC SV Create & Matching Create messages to include validation fields and expand on Conflict Cause Codes. – Other countries have implemented something similar to this…
3. Combination of 1 & 2 – clearinghouse that supports changes to NPAC
4. Combination of LSR/WPR – follow up with WICIS committee to see
5. ENUM process – allows for transitioning records from one carrier to another