|  |  |  |  |
| --- | --- | --- | --- |
| **Prepared By :** | Syed Mubeen Saifullah | **Phone #:** | 510-508-4141 |
| **Date Created:** | 6/17/09 |  |  |
| **Last Updated By:** |  | **Last Updated Date:** | 6/17/09 |

Meeting Title: Out of the Box – Third Meeting

Committee Chair: Teresa Patton (972) 989-5126

Meeting Date: June 16, 2009

Next Meeting Date: See last page of these notes

Attendees: Teresa Patton (AT&T), Syed Mubeen Saifullah (NeuStar), Jim Rooks (Neustar), Mohamed Samater (T-Mobile), Deb Tucker (Verizon Wireless), Ron Steen (AT&T), Bob Bruce (Syniverse), Steve Farnsworth (Evolving Systems), Steve Addicks (NeuStar), Paul Lagattuta (NeuStar), John Nakamura (NeuStar), John Malyar (Telcordia)

|  |  |
| --- | --- |
| **Conducted by**: Teresa Patton | **Recorded By**: Syed Mubeen Saifullah |

|  |
| --- |
| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
| 1 | Sub-Teams #1, #2, and #4 should continue to meet | Assigned | Respective Committees |  |  |
| 2 | Follow up with LNPA WG Chairs to gain an understanding of how in depth the committee status should be on upcoming calls | Complete | Teresa Patton | 06-16-09 | 06-16-09 |
| 3 | Follow up with LNPA WG Chairs to determine a consistent format for presenting the ideas from the various committees and sub-teams. | Complete | Teresa Patton | 06-16-09 | 06-16-09 |
| 4 | Teresa Patton to obtain clarity from LNPA Co-Chairs on whether 1 idea/solution or more than 1 idea/solution will be presented to the NANC | Assigned | Teresa Patton | 06-23-09 |  |
| 5 |  |  |  |  |  |

|  |
| --- |
| Decisions |
| Decision # | Description | Status | Target Date | Actual Date |
| 1 | Interested members are asked to select one of the ideas listed below to work with a smaller group to begin the initial discovery/definition phase. Email your interest to Teresa Patton. | Complete | Committee | 05-27-09 |  |
| 2 | Sub-team#5 - ENUM Solution determined that this idea is not feasible at this time.  | Closed/Complete | 06-02-09 | 06-02-09 |
| 3 | Sub-team #3 – Combination of Clearinghouse and NPAC/SOA Enhancement has been put into a “dormant” mode and can reconvene when there is more detail around the materials from sub-teams #1 and #2 | Closed | 06-10-09 | 06-10-09 |
| 4 | The LNPA meeting in mid-July will allocate 45 mins total , which should accommodate both presentations (roughly 22 mins each).Teresa Patton - recommended that the 2 sub-teams presenting to the LNPA (#1 Clearinghouse & #2 SOA/NPAC Enhancement) should present what they believe is best and if there are requests for additional information, then this can be included in the presentations for late July in Irvine, CA.  | Assigned | 07-15-09 |  |
| 5 |  |  |  |  |

|  |
| --- |
| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

Received Updates from each Sub-Team (notes captured in the order of status give on the call)

**Sub-team #1: Clearinghouse/Service Bureau** – (Status provided by Bob Bruce) – The sub-team met on June 12, 2009 and focused its time on answering some of the outstanding questions documented by the team.

Particularly questions around OSP GUI & fax support for their trading partners. In addition the question of speed to market surfaced again. “can this solution/vendors meet the 9 month requirement?” It was decided that this question cannot be answered appropriately unless requirements are developed and reviewed. If an inter-vendor standard is simple then the cost of translation and the speed to market is much better.

The need to pull a Customer Service Report (CSR) was also discussed, and it was noted that in many situations the OSP requires data that the NSP can only obtain from doing this “optional CSR step”.

It was also noted that until more detail comes from the Simple vs. Non-Simple definition teams, much of what the requirements will be remain unanswered. At this time the only thing that can be discussed in detail is the transport of messages, without detail of what would be different for Simple vs. Non-Simple scenarios.

* 1. **Next Meeting**
		1. Friday June 19, 2pm ET: +1-813-637-5900 #12357

See attached notes (embedded within this word document) from 06-12-09 meeting



**Sub-team #2: Enhance NPAC SV Create & Matching Create messages** – (Status provided by Jim Rooks) – The sub-team is working on the slides documenting the possible impacts & the flow diagrams.

The sub-team is also waiting for additional details to come from the simple vs. non-simple definition committee.

Jim Rooks also noted that both he and Teresa Patton would be reaching out to individual Service Providers to solicit their feedback about this solution.

1. **Next Meetings**
	* 1. Wednesday June 24, 2009 at 3pm ET: Conf bridge 866-858-8801, conf ID 5490

See attached notes (embedded within this word document) from 06-16-09 meeting



**Sub-team #4: Combination of LSR/WPR** – (Presented by John Malyar) This sub-team is discussing the possible combination of the WICIS and the LSR standards as a possible new standard for wireline-to-wireline and intermodal porting.

The team has met and has agreed on taking any draft proposals from participants by June 19th, 2009. See note below from Mr. John Malyar

1. **Next Meeting:**
	1. June 22, 2009 at 12:00pm ET: 1.888.699.0348 Pin 7192#

See notes below from 06-10-09 meeting

“We agreed to reserve this time slot for the review of the proposals regarding this team recommendations. From the last meeting the only action items were for Mubeen to invite Linda to provide additional wire line input and for any of the (so inclined) team members to submit their draft recommendation proposal to the team’s email list by mid-day 6/19.”

**Additional Notes (not related to any one sub-team) – MAINTAINED FROM PREVIOUS MEETING MINUTES**

The Committee is planning on having Teresa Patton present an overview of the ideas on July 15th in Ottawa at the LNPA WG meeting and also a detailed discussed on July 27-28th in Irvine, California.

In Ottawa, the suggestion presentation format was:

-Overview Slide

-Flow Diagram(s) Slide

-Impact Slide

-Pros/Cons Slide

Per the LNPA Implementation Work Plan (sent by Gary Sacra) the following 3 deadlines are below:

**HIGHER PRIORITY ITEMS: (TENTATIVE DUE DATE TO NANC – JULY 17, 2009)**

1. Changes to NANC porting flows & narratives in support of 1 business day porting

 interval.

1. Define one business day:
	1. How to measure porting time
	2. FOC timeframe
2. ATIS coordination: LNPA WG to send liaison to ATIS Ordering & Billing

Forum (OBF) requesting list of standard Local Service Request (LSR) data fields by July 15, 2009. (Related to FNPRM)

1. Exploration of pros/cons and Service Provider and NPAC impacts related to

various 1 business day port process options. Sub-teams have been formed to explore the following:

* + 1. Out-of-the-box (non-LSR/non-WICIS) solution
		2. WICIS solution
		3. LSR solution

 The objective for this item is to explore development of a 1 business day port

process using one of the above. Work on standardization of data fields would still continue for any solution. (Related to FNPRM)

1. Review of definition of a Simple Port and non-Simple Port for possible

 recommendation. (Related to FNPRM)

**MEDIUM PRIORITY ITEMS: (TENTATIVE DUE DATE TO NANC – JULY 31, 2009)**

1. Standardization of data fields (yes or no; if yes what are the fields) (related to

 FNPRM)

* 1. Administrative/Provisioning data fields
1. Changes to and/or standardization of LSR. (related to FNPRM)
2. Establish CSR interval. (related to FNPRM)

**LOWER PRIORITY ITEMS: (TENTATIVE DUE DATE TO NANC – AUGUST 14, 2009)**

1. Potential NPAC Change Order to support 1 business day interval.
	1. Possible new timers and indicator for which timer set to use on a port.
2. Minimum 5 business day restriction on 1st port in NXX code – keep it or not?
3. Recommendations for other efficiency improvements. (related to FNPRM).

**Future Meetings for the Out-Of-The-Box Committee**

June 23, 2009: 4-5pm ET: 877-888-4443 passcode 623 0424

June 30, 2009: 4-5pm ET: 571-434-5750 passcode 1065

July 9, 2009: 3:30pm-5pm ET: 877-888-4443 passcode 623 0424 (prepare for Ottawa)

July 20, 2009: 2-5pm ET: 877-888-4443 passcode 623 0424 (interim work call) –

OPEN CALL FOR QUESTIONS

July 23, 2009: 12-2pm ET: 877-888-4443 passcode 623 0424 (interim work call) -

 TO DISCUSS ANSWER TO QUESTIONS AND

PREPARE FINAL PRESENTATIONS