LNPA WORKING GROUP

June 14, 2011 Conference Call

Final Minutes

**TUESDAY 06/14/11**

Tuesday, 06/14/11, Conference Call Attendance:

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| **Name** | **Company** | **Name** | **Company** | | |
| Tina Plaisance | Alltel | Tony Fillippone | | Optimum Lightpath |
| Renee Dillon | AT&T Mobility | Peggy Rubino | | Paetec |
| Lonnie Keck | AT&T Mobility | Karen Riepenkroger | | Sprint Nextel |
| Tracey Guidotti | AT&T | Sue Tiffany | | Sprint Nextel |
| Teresa Patton | AT&T | Suzanne Addington | | Sprint Nextel |
| Mark Lancaster | AT&T | Carol Frike | | Sprint Nextel |
| Barb Hjelmaa | Brighthouse Networks | Bob Bruce | | Syniverse |
| Matthew Nolan | Brighthouse Networks | Pat White | | Telcordia |
| Jan Doell | CenturyLink | Lisa Marie Maxson | | Telcordia |
| Vicki Goth | CenturyLink | Joel Zamlong | | Telcordia |
| Tim Kagele | Comcast | Kayla Sharbaugh | | Telcordia |
| Jennifer Hutton | Cox | Steve Koch | | Telcordia |
| Linda Peterman | Earthlink | George Tsacnaris | | Telcordia |
| Crystal Hanus | GVNW | Stacy Hannah | | Time Warner Telecom |
| Bridget Alexander | JSI | Paula Jordan | | T-Mobile |
| Angie Mackey | JSI | Luke Sessions | | T-Mobile |
| Eric Monkelien | Level 3 | Amanda Molina | | Townes |
| Lynette Khirallah | NetNumber | David Lund | | U.S. Cellular |
| Paul LaGattuta | Neustar | Gary Sacra | | Verizon |
| John Nakamura | Neustar | Jason Lee | | Verizon |
| Jim Rooks | Neustar | Deb Tucker | | Verizon Wireless |
| Stephen Addicks | Neustar | Traci Brunner | | Windstream |
| Dave Garner | Neustar | Dawn Lawrence | | XO Communications |
| Mubeen Saifullah | Neustar Clearinghouse | Tiki Gaugler | | XO Communications |
| Shannon Sevigny | Neustar Pooling |  | |  |
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NOTE: ALL ACTION ITEMS REFERENCED IN THE MINUTES BELOW HAVE BEEN CAPTURED IN THE “JUNE\_14\_2011 FULL LNPA WG ACTION ITEMS” FILE ISSUED IN A SEPARATE E-MAIL FROM THESE MINUTES AND ATTACHED BELOW.

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**JUNE 14, 2011 FULL LNPA WG CONFERENCE CALL MINUTES:**

Review of Revised Best Practice 25 – Deb Tucker, Verizon Wireless:

**Action Item 051011-11:** Regarding the revision to Best Practice 25 related to the porting of numbers associated with in-vehicle services, Deb Tucker, Verizon Wireless, will add a statement advising that this Best Practice does not apply to non-portable numbers used for these purposes, such as 5YY NXX numbers.



* + Deb Tucker, Verizon Wireless, reviewed the attached proposed revision to Best Practice 25, which incorporates the suggested text in Action Item 051011-11.
  + There were no objections to accepting the proposed revision to Best Practice 25 in its entirety.
  + Gary Sacra, LNPA WG Co-Chair, will incorporate the attached accepted revision to Best Practice 25 into the overall LNP Best Practices document.
  + Action Item 051011-11 is closed.

Review of Revised Best Practice 33 – Deb Tucker, Verizon Wireless:

**Action Item 051011-15:** Service Providers are to review the attached proposed revision to Best Practice 33, which has been modified to include Service Address Number (SANO) per the discussion at the May 2011 LNPA WG meeting, and come prepared to discuss on the June 14, 2011 LNPA WG conference call.

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* + Deb Tucker, Verizon Wireless, reviewed the attached proposed revision to Best Practice 33, which incorporates the text in Action Item 051011-15. She stated that the intent of this proposed revision is to address non-simple ports and not simple ports.
  + A Service Provider stated that they have not had time to review this proposed revision to Best Practice 33 internally or with the OBF and requested that the LNPA WG discussion of it be held over until the July 2011 LNPA WG meeting.
  + Another Service Provider stated that they felt this is more in the purview of the OBF and the OBF needs time to review the document.
  + A Service Provider stated that they do not agree with eliminating Name as a validation field. Two additional Service Providers agreed and stated further that they believe Name and full address are also needed for validation.
  + Deb Tucker was asked what type of carriers, small, rural, or large, are causing the issue addressed in Best Practice 33. She responded both small and large.
  + It was stated that the LOTF (formerly LSOP) had to make changes for simple ports and this would be a similar situation, e.g., what fields are required, conditional, prohibited, etc.
  + It was asked what administrative fields would be necessary. It was stated that this gets into the business processes of providers and would be a significant effort.
  + A Service Provider stated that the FCC never ordered a specific LSOG version for providers to operate with and that adds difficulty in arriving at standard required fields.
  + Action Item 051011-15 and the revision to Best Practice 33 remain open and will be on the July 2011 LNPA WG meeting agenda.

Review of Revised Best Practice 37 – Jan Doell, CenturyLink:

 

* + Jan Doell, CenturyLink, reviewed the attached proposed revision to Best Practice 37, which incorporates a number of relevant regulatory cites.
  + There were no objections to accepting the proposed revision to Best Practice 37 in its entirety.
  + Gary Sacra, LNPA WG Co-Chair, will revise the 3rd paragraph in the Decisions/Recommendations section of the attached approved revision to Best Practice 37 to read as follows:

“The evidence of authorization needs to be obtained and maintained by the New Local Service provider as required by applicable federal and state regulation, as amended from time to time.”

Gary will also accept all other revisions in the attached Best Practice 37 and incorporate the revised Best Practice 37 into the overall LNP Best Practices document.

Review of Proposed “Stolen Number” Best Practice – Sue Tiffany, Sprint Nextel:

**Action Item 051011-14:** Service Providers are to review internally the attached proposed Best Practice on stolen/fraudulently acquired numbers, especially the “safe harbor” statement in the last paragraph, and come prepared on the June 14, 2011 LNPA WG conference call to determine if the Best Practice will be accepted or to suggest any revisions.

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* + - * Sue Tiffany, Sprint Nextel, reviewed the attached proposed Best Practice regarding stolen/fraudulently acquired telephone numbers. She explained that the only suggested revision received to date was from a Service Provider proposing to change the last sentence in the last paragraph to read as follows:

“The carrier returning the telephone number to the original service provider is considered to be acting in good faith and will have safe harbor from any subsequent claims by the customer on whose behalf the number was ported resulting from the return of the ported telephone number to the original provider when this best practice is employed.”

The Service Provider suggesting this added phrase explained that it was intended to clarify that only a harmed legitimate assignee of a telephone number would likely be the one filing any potential claim.

* A Service Provider stated that their attorneys believe this is covered by the slamming laws. That Service Provider was asked to provide the specific cite in the slamming laws that they believe apply to this.
* Another Service Provider stated that they cannot agree to the last paragraph and feels it is inappropriate and oversteps the bounds of the LNPA WG.
* A second Service Provider stated that they also believe this is covered in the slamming laws. A Service Provider responded that they believe this makes a distinction from the slamming laws in that those laws have likely been understood to apply to Service Providers acting fraudulently, while this proposed Best Practice applies to individuals defrauding Service Providers and their legitimate assignees of telephone numbers.
* Action Item 051011-14 will remain open and will be on the July 2011 LNPA WG meeting agenda.

Proposed Best Practice on CSRs – Gary Sacra, Verizon:



* Gary Sacra, Verizon, reviewed the attached proposed Best Practice regarding required data fields for requesting a Customer Service Record (CSR). He explained that this Best Practice proposed by Verizon is intended to further streamline the porting process, as Verizon is having issues with some Service Providers regarding the information they require before they will honor a CSR request. He further explained that these issues are serving to delay the end user’s porting request.
* Two Service Providers suggested adding any other working TN as an additional validation field to ensure that the correct CSR is being requested.
* Another Service Provider suggested that the Account Number (AN) could be obtained at time of getting the end user’s authorization. Gary responded that for a Third Party Verification (TPV), which typically takes place over the phone, the end user may not always have their AN readily available.
* A Service Provider stated that CSRs are requested for things other than porting and asked how the distinction would be made between CSRs for porting and CSRs for non-porting related activity. That Service Provider stated that their systems need the positive LOA indication and the date of the LOA.
* A Service Provider stated that some providers have alpha-numeric ANs that are not always on the billing statement.
* Another Service Provider asked if there was any recent FCC mandates stating that the AN cannot be a requirement for a CSR request. A number of participants responded no.
* A Service Provider stated that some providers set up every TN on an account as separate BTNs and require separate CSR requests.
* Gary Sacra, Verizon, will discuss internally those additions, revisions, and questions raised on the June 14, 2011 full LNPA WG conference call regarding the attached proposed Best Practice on CSRs, and make any agreed-to changes for review and discussion at the July 2011 full LNPA WG meeting. Those suggestions include:

1. Consider adding another field such as any working TN associated with the account to increase verification,
2. Consider adding the date that authorization was obtained from the End User,
3. How would or should there be a distinction made between CSRs requested for porting purposes vs. CSRs requested for other purposes?

2011 LNPA WG Meeting/Call Schedule – All**:**

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* The attached 2011 LNPA WG meeting and call schedule was reviewed and no changes were made.
* A discussion of the 2012 meeting and call schedule will be on the July 2011 LNPA WG meeting agenda.

New Business – All**:**

* Sue Tiffany, Sprint Nextel and Chair of the NPAC Web Design Team, discussed the proposed changes to the Home Page of the new LNPA WG website. Included will be:
  + - * + The LNPA WG’s Mission Statement,
        + Co-Chair contact information,
        + A calendar icon for industry meetings – NAPM, NANC, INC, etc., and whatever else we decide to include,
        + LNPA WG meetings on the calendar would provide a link that takes you to the specific meeting agenda, logistics, minutes, action items,
        + Best Practices,
        + PIM process and issues,
        + NANC LNP Provisioning Flows,
        + NPAC Release documents and Change Orders,
        + FCC Porting Orders and related documents,
        + Links to other industry group websites,
        + Historical documentation.

This will be discussed in more detail at the July 2011 LNPA WG meeting.

* Gary Sacra, LNPA WG Co-Chair, advised the group that in the future, minutes and Action Items from the Architecture Planning Team (APT) and the full LNPA WG meetings will be distributed in separate documents and stored separately on the redesigned NPAC website.

***Next Meeting …July 12-13, 2011: Location…New Orleans, Louisiana***

***Hosted by Neustar***