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| **Prepared By :** | Mohamed Samater | **Phone #:** | 206-384-1669 |
| **Date Created:** | 01/27/2010 |  |  |
| **Last Updated By:** | Mohamed Samater | **Last Updated Date:** | 02/02/2010 |
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| Meeting Title: | **Inter-carrier Testing Committee MEETING MINUTES** |
| Meeting Date: | 01/27/2010 | Next Meeting Date: | 2/08/2010 |
| Attendees:  | Bridget Alexander, Teresa Patton , Deb Tucker, Anh Nguyen, Mohamed Samater, Mubeen Saifullah, David Lund, Mathew Timmerman, Lonnie Keck, Mary Conquest, Carolyn Brown, Jan Doell, Nicole James, Lavinia Rotaru, Jason Lee, Joel Lavalley, Tina Plaisance, Dawn Lawrence, Vanitha Karunamurthy, Marybeth C. Degeorgis |
| **Conducted by:** | Teresa Patton, Mohamed Samater and Bridget Alexander | **Recorded by:** | Mohamed Samater |
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| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
|  | Participants are asked to come to the next meeting prepared to discuss their availability to participate in Intercarrier testing at the same time as the ITP (SOA <->NPAC)  | OPEN | Carriers | 02/08/10 | 01/27/10 |
|  | Participants need to determine what types of testing they will be able to support (Simple and/or complex).  | OPEN | Carriers | 02/08/10 | 01/27/10 |
|  | Participants are asked to send an email to Teresa Patton if they plan to assist with Wireless Test Plan creation, or to Anh Nguyen/Bridget Alexander for Wireline/Intermodal Test Plan creation | OPEN | Committee Participants  | 02/04/10 | 01/27/10 |
|  | Carriers need to provide dates when they plan to support/start performing intercarrier testing |  OPEN | Carriers  | Ongoing | 01/27/10 |
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| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

**ITC for FCC Order 09-41 kickoff meeting commenced**:

* The participants discussed providers/vendors not present that should be reached out to for participation in an effort to ensure complete industry testing coverage. There were volunteers who were tasked to reach out to some of the absent providers/vendors.
	+ Tracey – Century Link
	+ Tina – Frontier
	+ Teresa – One Communications
	+ Tana – Windstream
	+ Mubeen – MetroPCS
	+ Cox – Mohamed
	+ Evolving – Jan Doell
	+ Teresa - TNS
* Current tentative testing timeline was reviewed by the subcommittee. There was discussion about the fact that dates may change at the last minute and that flexibility will be key in dealing with these unforeseen schedule changes
* Discussion regarding how many test plans should be developed. Virtually all intermodal porting uses the LSR process and wireless to wireless porting uses WICIS; the committee agreed to that two separate test plan documents should be created. The scope of these documents will be:
	+ Wireline / Intermodal Test Plan
	+ Wireless Test Plan
* Due to the fact that there will be carriers going live with FCC Order 09-41 on Feb 13th, 2011, the committee acknowledged the need for inter-carrier testing to be supported after Aug 2nd, 2010 which is when the majority of the smaller carriers are expected to implement FCC Order 09-41
* **Last week of February was set as target date to have a draft of Test Plan Document**
* Inter-carrier Testing Schedule document similar to one used for WICIS 4.0.0 will be used for this effort as well.

**Upcoming Meeting**

* Next meeting is scheduled for **Monday** **February 8th 2010** at **4pm to 4:30 PM** ET. This meeting will be held at the following conference bridge **((877) 888-4443 PASSCODE 6230424# )**

**Scheduled meetings**

* Feb 18th, 2010 at 3PM – 3:30 PM ET **(status check meeting)**
* Feb 26th, 2010 at 1- 3 PM ET **(subcommittee meeting)**
* Mar 17th, 2010 at 3PM – 3:30PM ET **(status check meeting)**

**Test Schedule**



**Vendor to Vendor Testing Schedule**

To be published soon