|  |  |  |  |
| --- | --- | --- | --- |
| **Prepared By :** | Mohamed Samater | **Phone #:** | 206-384-1669 |
| **Date Created:** | 02/22/2010 |  |  |
| **Last Updated By:** | Mohamed Samater | **Last Updated Date:** | 02/22/2010 |
|  |  |  |  |

|  |  |
| --- | --- |
| Meeting Title: | **Inter-carrier Testing Committee MEETING MINUTES** |
| Meeting Date: | 02/18/2008 | Next Meeting Date: | 02/26/2010 |
| Attendees:  | Teresa Patton , Anh Nguyen, Mohamed Samater, Mubeen Saifullah, David Lund, Bridget Alexander, Lonnie Keck, Carolyn Brown, Jan Doell, Adam Newman, Tracey Guidotti, Vanitha Karunamurthy, Tonya Woods |
| **Conducted by:** | Teresa Patton, Mohamed Samater and Bridget Alexander | **Recorded by:** | Mohamed Samater |
|  |  |  |  |

|  |
| --- |
| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
|  | Participants are asked to come to the next meeting prepared to discuss their availability to participate in Intercarrier testing at the same time as the ITP (SOA <->NPAC)  | OPEN | Carriers | 03/15/10 | 01/27/10 |
|  | Participants need to determine what types of testing they will be able to support (Simple and/or complex).  | OPEN | Carriers | 03/15/10 | 01/27/10 |
|  | Participants are asked to send an email to Teresa Patton if they plan to assist with Wireless Test Plan creation, or to Anh Nguyen/Bridget Alexander for Wireline/Intermodal Test Plan creation | **CLOSED** | Committee Participants  | 03/15/10 | 02/18/10 |
|  | Carriers need to provide dates when they plan to support/start performing intercarrier testing |  OPEN | Carriers  | Ongoing | 01/27/10 |
|  |  |  |  |  |  |

|  |
| --- |
| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

The committee reviewed the open action items.

1. Carriers need to provide dates when they plan to support/start performing intercarrier testing.
	1. Also, we need to indicate the type of testing carriers are available for on these dates….automated port in, automated port out, manual port in, manual port out, etc
	2. The Cho-Chairs requested to have test availability dates for those carriers supporting the August 2nd implementation by March 15th. This will assist with the creation of the test schedule document
	3. Carriers are requested to send this information to Teresa Patton via email and she will put together a matrix to be shared
2. Availability to participate in Intercarrier testing at the same time as the ITP (SOA <->NPAC)
	1. For any carrier available to test beginning in May will their availability overlap with the Carrier Certification Testing with NPAC – and if so will they be able to support both testing efforts at the same time?
3. Participants need to determine what types of testing they will be able to support (Simple and/or complex).
4. Participants are asked to send an email to Teresa Patton if they plan to assist with Wireless Test Plan creation, or to Anh Nguyen/Bridget Alexander for Wireline/Intermodal Test Plan creation
	1. This action item was closed.

* Committee participants discussed and confirmed that a draft Test Plan doc will be available by 2/24 in order to review the document at the 2/26 meeting. The document will be sent sometime prior the 2/26 meeting
* All were reminded to communicate testing dates once it’s announced by their respective carriers
* Vendors confirmed they will be conducting WICIS 5.0.0 testing as well as 4.0.0 to 5.0.0 in an effort to test WICIS’s built in backward compatibility

**Upcoming Meeting**

* Next full committee meeting is scheduled for **Friday** **February 26th 2010** at **1 to 3 PM** ET. This meeting will be held at the following conference bridge **((877) 888-4443 PASSCODE 6230424# )**

**Scheduled Meetings**

* Mar 17th, 2010 at 3PM – 3:30PM ET Check Point
* Mar 30th, 2010 at 2 – 4 ET Wireline/Intermodal Test Plan Final Review
* Apr 1st, 2010 at 3 – 5PM ET Wireless Test Plan Review

**Current tentatively planned Test Schedule**



**Vendor to Vendor Testing Schedule**

To be published soon