**Fraudulent Port sub-team meeting minutes**

#### *Thursday, September 17, 2020 2:00 PM – 3:00 PM (Eastern Time Zone)*

**Purpose:** This team will work to quickly identify solutions to stop fraud in the porting process including the Service Provider Internal Process, the Pre-Port Process, and the NPAC process. We will also consider solutions being used or considered for implementation in other countries to see if they might apply. Solution options will be brought to the larger team to assess interest so that they can be further developed in the subgroup to speed implementation.

**Attendees:**

Bob Bruce

Crystal Hanus

Rodger McNabb

Deb Tucker

Pat White

Michael Doherty

John Nakamura

Lisa Marie Maxson

**Minutes:**

* The team discussed the slides that would be presented to the larger team.
* A slide template was discussed that would include slides for
  + General “What is it”
  + Architecture Diagram (if applicable)
  + Process Flow (if applicable)
  + Pros and Cons
* Slides should be kept to 2-4 for each solution section.
* The team thought the deck would be approximately 30 slides and time would be needed to discuss Section 4 prior to the presentation and then have discuss after. Consensus was we would need 2 hours at the larger team meeting.
* Solution sections were generally assigned with others needing assignment.
  + 5.1.2 – Lisa Marie, NANC 382, 1 slide with Pros/Cons \
  + 5.2.1.1.1 – Deb, Pin Solution
  + 5.2.1.1.2 – Tanya/TBD
  + 5.2.1.2 Bob
  + 5.2.1.2.1 Tanya/TBD
  + 5.2.1.2.2 – Bob, Canada Solution
  + 5.2.1.2.3 – Tanya/TBD
  + 5.2.2.1 – Pat, MFA
  + 5.3 (Section will have 2 slides)
    - 5.3.1 – Lisa Marie
    - 5.3.2 – Lisa Marie
    - 5.3.3 – Tanya/TBD
    - 5.3.4 – TBD
    - 5.3.6 – Lisa Marie
    - 5.3.6 – Lisa Marie

**Action Items:**

* Section 4 to be sent to larger team for review for sorting of considerations in order of occurrence/priority – Lisa Marie
* Clarification changes to the paper to be made and circulated to the sub-group – Lisa Marie
* Template for larger team discussion to be distributed to the sub-group - Michael
* Team members to leverage slide template to create a draft for sub-group review.