**NPIF Meeting**

**March 13th, 2024, 11:00 AM ET – 1:00 PM ET**

1. **Attendee Introductions & Agenda Review** – Deb T. welcomed everyone and reviewed the agenda
2. **Antitrust Notice** – Deb T. reviewed the Antitrust Notice

*Attendees are reminded that participation in industry fora involves the potential for antitrust concerns or risks. To avoid such concerns/risks, participants should not discuss or exchange information on price, costs, business plans, or any other confidential or commercially sensitive topics.*

1. **2/14/2024 Meeting Notes** – Meeting minutes were accepted. CMA to post them to the website

[**https://workinggroup.numberportability.com/sites/workinggroup/files/2024-03/02-14-24%20NPIF%20Meeting%20Minutes%20-%20Final.docx**](https://workinggroup.numberportability.com/sites/workinggroup/files/2024-03/02-14-24%20NPIF%20Meeting%20Minutes%20-%20Final.docx)

1. **Sub Team updates & Industry Groups Liaison Reports**

| **Sub - Committee** | **Updates** | **Next Meeting** |
| --- | --- | --- |
| APT | Teresa P. (AT&T) – APT met on February 28th. The group continues to address TPS related issues. Teresa is stepping down as co-chair of the APT. Renee D. (AT&T) offered to fill the role as co-chair.The group thanked Teresa for her leadership and contributions to the APT | March 20th, 2024 |
| GUST | No update |  |
| ATIS OBF | Deb T. gave a readout of the March 11, 2024 OBF-WSO meeting LSO has not been meeting and anyone interested in chairing that committee should contact Jackie W. of ATIS | April 8, 2024 (3-4 ET) |
| ATIS INC | INC did not have an official meeting since the last NPIF but did hold interim meetings to discuss the Special Use Codes action item | March 20 (interim)April 2-4, 2024 |

1. Change Management Activities
* PIMs Tracking Matrix - CMA (Michael D.) reviewed this document. There were no objections to the updates. CMA will accept changes and post a clean copy to the website

| PIMs Review |
| --- |
| PIM | Description | Discussion | Status |
| 136 | LSMS Performance – 10X People/iconectiv | No update | Accepted |
| 148 | LNP Admin Process for SPID Migrations – ATT | * 02142024-01 - Renee D. (AT&T) to update BP 081 and send to CMA for distribution to the NPIF and posting to website
	+ BP draft was sent out and posted to the website
	+ This AI is now closed
* 02142024-02 - Determine whether a final notification for SPID migration cancellations should be sent out and SPs should consider whether they would like to have the final report attached to this new notification
	+ See notes in Action Item review section of these minutes for details of discussion on this AI
* 02142024-03 - SPs to review SPID Migration contacts to ensure they have someone designated
	+ No further discussion. This AI is now closed
 | Accepted |
| 152 | NANPA to request NPAC data each business day as needed - Verizon | • 02142024-04 - SPs to consider what days would be best to have the Pool block data report request sent to the LNPA from the NANPA. * See discussion notes under AI 02142024-04
 | Accepted |
| 153 | Vendor Contact List – iconectiv | * NAPM LLC indicated that new entrants should utilize search engines to find vendors that offer the services they require
* Two SPs thought it was a good idea to have this list but did feel it would be difficult to keep the list up to date since not all vendors attend the NPIF
* One SP was concerned about vendors questioning the process. i.e. why they aren’t included. They also felt that the NPIF involvement in this list/process would not be appropriate
* iconectiv to withdraw the PIM with a statement that it was withdrawn based on discussions at the March 13, 2024 NPIF
 | Accepted |

* CO Summary – Open COs - CMA (Michael D.) reviewed this document. There were no objections to the updates. CMA will accept changes and post a clean copy to the website
* CO Summary Post Transition – Implemented COs - CMA (Michael D.) reviewed this document. There were no objections to the updates. CMA will accept changes and post a clean copy to the website

| Change Order Review |
| --- |
| CO # | Description | Discussion | Status |
| 565 | Add SV Concurrence Indicator to SV Query Reply – 10X People/iconectiv | * No update
 | Requested |

| Best Practice Review |
| --- |
| BP # | Description | Discussion | Status |
| 073 | Unauthorized Port Flow – v4 | * Remains open for SPs to consider if updates to BP 073 are required based on the draft Report and Order and FNPRM - Protecting Consumers from SIM Swap and Port-out Fraud
 | Complete |
| 081 | Communications Guidelines Process associated with SPID Migrations – AT&T | * SPID migration contacts get notified via emails. These email lists are different than the contact lists
* Anyone wishing to be added to the SPID migration email list can request access via the Customer Portal or by contacting the NPAC Helpdesk
* To view all members of your company on the email list you must contact the NPAC Helpdesk
* contact lists are utilized by the LNPA to directly contact individuals or for bulletin board purposes so that service providers can see the contacts of other service providers
* New AI – LNPA to develop presentation on contact and emails lists to be presented at a future NPIF meeting
* Matt T. (LNPA) shared a PowerPoint showing the SPID Migration Email mailing lists

  | Accepted |

| Action Item Review |
| --- |
| AI # | Description | Discussion | Status |
| 09132023-02 | SPs/Pooling Admin/ATIS INC/LNPA to determine if there are other steps within the code/block reclamation process that can be streamlined to improve the overall process interval | * 02142024-04 - SPs to consider what days would be best to have the Pool block data report request sent to the LNPA from the NANPA. Recommendation is Tuesdays and Thursdays
	+ See notes below under AI 02142024-04 for additional details of the discussion
* This AI remains open
 | Open |
| 10112023-01 | GUST (chairperson - Cheryl F) to work with SPs and LNPA on recommendations for remaining open issues in GUST recommendations | This AI remains open | Open |
|  01102024-02 | CMA to create a draft of the proposed vendor list and request form for vendors to submit information | * Since PIM 153 is being withdrawn this AI is now closed
 | Closed |
| 02142024-01 | Renee D. (AT&T) to update BP 081 and send to CMA for distribution to the NPIF and posting to website | * The draft BP (081) was sent out and reviewed earlier in the meeting.
* This AI is now closed
 | Closed |
| 02142024-02 | Determine whether a final notification for SPID migration cancellations should be sent out and SPs should consider whether they would like to have the final report attached to this new notification | * SPs should determine whether they want an additional email to SPs that have impacted SVs that would be cancelled, indicating that there is now a file available with a list of impacted SVs
* One SP indicated that they can see a benefit to having this email and asked how difficult would it be to have this email go to a new email list?
* LNPA indicated that the email would most likely go to the same list as those getting the initial email
* One SP felt that a new list should be created and utilized for this notification
* New AI - LNPA to draft a Change Order to address sending an additional email upon execution of a SPID migration indicating cancellation of remaining pending-like SVs and that the final Pending-Like SV/NPB file is available.
* This AI remains open
 | Open |
| 02142024-03 | SPs to review SPID Migration contacts to ensure they have someone designated | * This AI is now closed
 | Closed |
| 02142024-04 | SPs to consider what days would be best to have the Pool block data report request sent to the LNPA from the NANPA. Recommendation is Tuesdays and Thursdays | * Recommendation is Tuesdays and Thursdays
* One SP suggested Monday and Wednesdays
* This AI remains open to give providers more time to consider what days the NANPA should send the report request to the NPAC
 | Open |

1. **Unfinished/New Business**
* Annual Failover exercise is scheduled for April 6, 2024. Emails have been sent out with this information
* Draft Report and Order and FNPRM - Protecting Consumers from SIM Swap and Port-out Fraud – Keeping this on the agenda to give providers time to review
	+ One SP indicated that a common language (port lock or freeze) should be utilized across the Industry
	+ The draft Report and Order and FNPRM uses both words (lock and freeze)
	+ Suggestion was offered to review the document from the Fraudulent Port Sub-Team.
		- There was insufficient time in today’s meeting to review Fraudulent Port Sub-Team report in detail
* Redundant Records outreach – Michael D. (CMA) gave an update on the LNPA outreach efforts.
	+ The LNPA continues to work with the 3 SPs with the highest number of redundant records
	+ 2 SPs are working on pulling lists of those redundant records.
	+ The third provider has indicated that these redundant records are required for their internal processes and to make routing changes.
	+ Service Providers need to understand that this is a shared resource and that redundant records have an impact on all local systems as well as the NPAC
	+ Back in 2020 the record growth rate was very high and local systems were very concerned that they would not have sufficient resources to handle the total number of records. Redundant records contribute to the overall record total which are maintained by all local systems
	+ There was discussion about what do as an industry to keep this from happening and keep record growth under control.
		- One suggestion was to create a BP to address this issue
		- This will be on the agenda for discussion at future meetings
* Vendor Certification and Regression Test Plans – Michael D. (CMA) reviewed updates to Chapter 1-7 related to R5.2
	+ Consensus was reached to accept the changes and post clean copies of all Test Plans and Industry Specifications to the website. CMA to post clean copies of the documents to the website
1. **2024 Meeting Schedule**

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| **Date(s)** | **Time** | **Location** |
| April 10, 2024 | 11-1 ET | Virtual |

1. **Attendees – 29 Participants**

| **Name** | **Company** |
| --- | --- |
| John Nakamura | 10X People |
| Lisa Marie Maxson | 10X People |
| Kim Isaacs | Allstream |
| Arnold Monell | Altafiber |
| Lea Espy | ATL |
| Renee Dillon | AT&T |
| Teresa Patton (Co-chair) | AT&T |
| Tami Zwicky | Cellcom |
| Kathy Troughton | Charter |
| Dan Bowlin | Dish Wireless |
| Ann McGarracher | Dish Wireless |
| Kathy Rogers | Dish Wireless |
| Melinda Yost | Dish Wireless |
| Renee Berkowitz | iconectiv |
| Michael Doherty (CMA) | iconectiv |
| Carolyn Knight | iconectiv |
| Steve Koch | iconectiv |
| John Malyar | iconectiv |
| Cathy McMahon | iconectiv |
| Matt Timmermann | iconectiv |
| Phil Linse | Lumen |
| Bridget Alexande White | JSI |
| Cheryl Fullerton | Sinch |
| Tara Farquhar | Somos / NANPA |
| Kevin Green | Somos |
| Sherry Zheng | Synchronoss |
| Jason Lee | Verizon  |
| Dana Crandall | Verizon |
| Deborah Tucker (Co-chair) | Verizon  |